

Spartanburg County (SC), Health and Human Services Space Utilization Plan
 Spartanburg, South Carolina

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Project Completed.....August 2008

In May 2008, Spartanburg County, SC contracted with McMillan Smith and Partners and Chinn Planning, Inc. to develop a Space Utilization and Workflow Analysis for Health and Human Service Operations. This included developing space allocation plans for the Spartanburg County Department of Social Services (DSS), the Spartanburg Alcohol and Drug Abuse Commission (SADAC), and the Spartanburg County Health Department (DHEC). It was the County objective to assess the immediate space requirements of these agencies and determine appropriate square footage to effectively and efficiently provide for service operations in the future. Recommendations were presented related to workflow, collocation of services, space and site requirements, and estimated construction costs to meet the long term space requirements.

After an initial kick-off meeting to discuss the study process, Project Advisory Committee members met with the Consultant team to review personnel projections and space standards; to review space allocation and parking requirements; and to review final space allocations and preliminary cost estimates. In addition, meetings were held with each Department to review a space needs survey instrument with each Department completed as part of the study process. The projected space requirements are shown below.

Spartanburg County Health and Human Services Summary Space Forecast (Departmental Gross Square Feet DGSF)				
DEPARTMENTS	Recommended Space Forecast (DGSF)			
	2010	2015	2020	2025
I. ALCOHOL AND DRUG ABUSE COMMISSION - 1.000				
1.100 - Outpatient Services	23,916	24,355	24,795	25,234
II. DEPARTMENT OF SOCIAL SERVICES - 2.000				
2.100 - Administration	6,188	6,342	6,342	6,497
2.200 - Human Services	14,558	14,944	15,137	15,427
2.300 - Economic Services	13,476	13,662	14,034	14,313
TOTAL DGSF - DEPARTMENT OF SOCIAL SERVICES	34,222	34,948	35,513	36,236
III. HEALTH DEPARTMENT - 3.000				
3.100 - Vital Records	1,582	1,582	1,645	1,645
3.200 - Administration	10,936	10,936	11,092	11,092
3.300 - Child Services	13,268	14,061	14,627	14,967
3.400 - Health Services	13,212	13,622	14,134	14,543
3.500 - Clinical Services	19,455	19,678	19,901	20,123
TOTAL DGSF - HEALTH DEPARTMENT	58,453	59,878	61,398	62,370
IV. PUBLIC LOBBY/SHARED SUPPORT - 4.000				
4.100 - Public Lobby/Shared Support	15,029	15,029	15,029	15,029
Total Health and Human Services DGSF	131,619	134,210	136,735	138,869
Building Gross Factor (20%)	26,324	26,842	27,347	27,774
Grand Total Health and Human Services BGSF	157,943	161,053	164,082	166,643

Source: Chinn Planning, Inc.